

GOVERNMENT OF KARNATAKA

No/DCE: 209:
Shy Vi: Pravasha: 2002-2003

Dept. of Collegiate Education

Commissioner Office, Bangalore-1. Date: 09-
01-2003

Circular

Sub: Regarding transparency in first year degree admission in the state of Karnataka.

The following guidelines have been prepared based on the Karnataka Education Act and Supreme Court's decision to bring greater transparency in admission to first year classes in degree colleges. It is mandatory to adhere to government, privately funded and privately funded minority institutions when enrolling students for the first-year graduate classes from 2003-2004.

1. Total number of areas available for first-year degree classes at their college the registration form must be published on the website, and the entry number must be published according to the number of rooster types that must be entered. For compositions published in this way. The classes require permission from the university. Only the students should be enrolled as per the prescribed University. Here is an example of information that can be published on an index bar:

Example: Private aided college

Total Number of admissions available in the college -600

Department/combination wise available admission seats -

Science Department – 200

Commerce department – 100

Arts department – 300

Department wise available admission seats

Admission seats given for educational institution – percentage B.Sc B.Com B.A

20 40 60 20

Total number of admission seats allotted on

The merit basis

- 80 160 80 240

Reservation

Total number of seats available

Percentage

B.Sc

B.Com

B.A

100%

200

100

300

<u>Category</u>				
General category	50	100	50	150
Scheduled caste	15	30	15	45
Scheduled tribe	03	06	03	09
Cat - 1	04	08	04	12
Cat - 2A	15	30	15	45
Cat - 2B	04	08	04	12
Cat - 3A	04	08	04	12
Cat - 3B	05	10	05	15

1. The combination of teaching in college and the contents of each combination should be in the set of combinations in the university's curriculum. No Government degree college can start in any new subject or combination without the permission of the Government. Medium wise classes should not be started without additional written permission from the department, with a view to delegating work to additional lecturers of the college.

2. The enrollment of students for first degree classes must be followed by the respective universities' schedules. Calendar of Events for Admissions should be announced in order to bring into the kind notice of parents/students compulsorily.

1. For admissions, applications must be made available to students for at least five days from the day after the announcement of PUC examination results. (Applications must have serial number) Every day the college must make arrangements to distribute the applications for at least four hour. Scheduled time should be announced in the notice board or black board. If necessary more counter should be opened in order to get applications for students easily.

2. If necessary, to schedule admissions applications to students, with a deadline of three days, followed by a three-day deadline to withdraw applications filled out by students. A separate counter must be opened from the college to receive the applications from the students. The counter must be opened at least four hours a day. The filled out application forms must be received from the students by the day after the application distribution.

3. Every day the account has to be maintained about the sold out applications. All applications should be computerized to enter necessary information further. By the end of the enrollment process, the total number of enrollment figures, course wise and combination wise must be sent to the Regional Joint Director's Office in the first week of July.

4. Students must receive an acknowledgment letter after submitting applications. Complete list of eligible students applying for admission to college for first degree classes should be published in accordance with Rule 14 (11) of the Karnataka Education Act 1995 (The Karnataka Educational Institutions Classification, revelations and prescription of curricular-

Exacta Regulations 1995). Students who are not eligible for admission to graduate classes should submit a rejected list if they have applied. These two lists (eligible list and rejected list). After announcement of the list if any objections raised by the candidates they are provided an opportunity to submit application within five days.

Method of allocating admissions:

5. A) All available seats in Government Graduate Colleges should be allocated on merit basis and rooster system.

B) According to Rule 12 (b), 20 percent of the admissions in the aided colleges is given to the institution. But accessibility should be maintained as much as possible to the roster system. The remaining 80 percent of the admissions should be allotted on merit basis.

C. The colleges which are run by minority founded institution, 9% of the total available areas are left to the institution to distribute to students of their own ethnicity. The remaining 50% admission must be allocated on merits as a rooster system as sub-section 05 and 16 of regulation 14. The two lists that are granted admissions must be published separately. The provision of 20 % (institutional) access to privately funded colleges in accordance with Rule 12 (b) shall be the same as that of the Government-reserved system of admissions to the extent of half of its admissions to the minority and half of the admissions.

Even after the completion of the calendar of events as mentioned above, the colleges are still allowed to fill the remained seats. The University's first-degree's admission is permitted to enroll until the last date of enrollment.

Roster Distribution:

1. 50% of admissions in co-education institutions must be reserved for girl students under Rule 14 (6). In these conditions again the rooster system should be practiced. If 50% of the students do not apply, the admissions can be given to the students (boys) as per the rooster system.

2. In terms of section 39 of the Disability Act 1995, 5% of the total admission must be reserved for the disabled students.

3. Provision of Admission to Scheduled Caste / Scheduled Tribes / Backward Classes / Class-I, 2A, 2B, 3A, 3B, Students as per Government stipulated and fixed by the Government from time to time.

4. If the students of different category have applied their admissions will be transferred to general category. Applications from the reservation class cannot be transferred to the general category without exhaust for any reason.

Preparation of Merit Based Admissions List

The admissions must be filled on a merit basis, including at reservation of students. After deciding which admissions to which group are to be allocated based on the available

reservation system as outlined above. The applications of the students of the respective communes should be arranged on the same basis and allocate on merit basis. The college should publish the first list, the second list, the third list and if necessary additional lists in accordance with subsection 11 and 12A. The dates for announcement of lists must have the following periods.

After the announcement of the first list of the selected students in accordance with subsection 12A, the students shall be given three days to pay the fees. Number of students who have paid the fees after the announcement of the first list should be confirmed and remaining admissions second list should be announced on the fifth day after the first list announcement. Students of this second selected list should also be given three days to pay the fees. The selected list should be published five days after the announcement of the second list. If required, the last selected list should be published not later than five days after the announcement of the third list. Without any reasons out of four selected list do not register the names in the first degree class. Admission seats which are left to the institution, selection list should be announced.

In each selected list, students must enter the total number of marks and percentage points obtained in the PUC or equivalent examination. For any reason certain subject points should not be taken into consideration. Each list should announce the cut-off points on the instruction board for the total number of students who have completed the final admission in various combinations.

Selected lists and lists of enrolled students must be sent to the Regional Joint Director's Office to confirm upon completion of the admissions process.

Fees taken by the college must be published on the notice board. Receipt should be given for the fee taken.

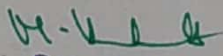
(Approved by Draft Commissioner)

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Director of collegiate education

Copies:

1. Secretariat, Department of Higher Education, Multi-storey Building, Bangalore.
2. Principals of all Government and aided Colleges teaching undergraduate courses.
3. To all Regional Joint Directors of the Collegiate Education Department.
4. Director, Department of Collegiate Education- Related branch.
5. Additional Director, Department of Collegiate Education.
6. Joint Director (education department) Department of Collegiate Education.
7. Office copy.


Principal
D.V.S. College of Arts & Science
Shimoga.