Flea No IT PAN NO SERVICE TAX No

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ದಿನಾಂಕ: 17.11.2023 Date: 17.11.2023

rì. To,

ಆತ್ಮೇಯ ಶ್ರೀ /ಶ್ರೀಮತೆ/ಕುಮಾರಿ: ರಕ್ತಿತಾ ಆರ್ ಆರ್ Dear Mr./Mrs./Kumari: RAKSHITHA R R

Emp Code: NKS8737

ನ್ನೆಮಕಾತಿ ಆದ್ವೇಶ APPOINTMENT LETTER

ನಿಗದಿತ ಅವಧಿಯ ಉದ್ಯೋಗಕ್ಕಾಗಿ ನಮ್ಮ ಕಂಪನಿಯಲ್ಲಿ ಆಪರೇಟರ್ ಸ್ವಾನವನ್ನು ನಿಮಗೆ ನೀಡಲು ನಾವು ಸಂತೋಷಪಡುತ್ತೇವೆ.

We are pleasured to offer you the position of **OPERATOR** in our company for a fixed period of employment.

ನಿಯಮಗಳು ಮತ್ತು ಪರತ್ನುಗಳು; Term and Condition:

 ನಿಮ್ಮ ವಾರ್ಷಿಕ ವೇತನವು ಅನುಬಂದದ (ಸಂಬಳ ರಚನೆ) ಪ್ರಕಾರ ನಿಮಗೆ ಪಾವತಿಸಲಾಗುತ್ತದೆ. ನಿಮ್ಮ ವಾರ್ಷಿಕ ವೇತನದ ಮೇಲೆ ಯಾವುದೇ ಪರಿಣಾಮ ಬೀರದಂತೆ ಯಾವುದೇ ಸಮಯದಲ್ಲಿ ನಿಮ್ಮ ಸಂಬಳದ ರಚನೆಯನ್ನು ಮಾರ್ಪಡಿಸಲು / ಪರಿಷ್ಕರಿಸಲು ನಾವು ಏಕಮಾತ್ರ ನಿರ್ಧಾರ ತೆಗೆದುಕೊಳ್ಳುವವರಾಗಿರುತ್ತೇವೆ. You shall be paid as per Annexure (Salary Structure) and we shall be the sole decision maker to modify / revise your remuneration structure at any time.

- 2. ನಿಮಗೆ ತಿಳಿಸಿರುವಂತೆ ದಿನಾಂಕ 17.11.2023 ರಂದು ಬೆಳಿಗ್ಗೆ 9:00 ಗಂಟೆಗೆ ಗ್ರಾಹಕರ ಸ್ಕಳದಲ್ಲಿ ಕೆಲಸಕ್ಕೆ ವರದಿ ಮಾಡಿಕೊಳ್ಳಬೇಕು.
- You shall report to work on 17.11.2023 at 9:00 am at Client location as communicated.
- 3. ನಿಮ್ಮ ನೇಮಕಾತಿಯು **ನೀಡ್ಸ್ ಮ್ಯಾನ್ ಪವರ್ ಸರ್ಪೋರ್ಟ್ ಸರ್ವೀಸಸ್ ಪ್ರೈವೇಟ್ ಲಿಮಿಟೆಡ್** ನಮ್ಮ ಗ್ರಾಹಕರ ಸ್ಥಳದಲ್ಲಿ ಇರುವುದರಿಂದ. ನೀವು ಗ್ರಾಹಕರ ನಿರ್ದಿಷ್ಟ ನಿಯಮಗಳು ಮತ್ತು ಷರತ್ತುಗಳಿಗೆ ಒಳಪಡುತ್ತೀರಿ. Since your appointment is for rendering services to Needs Manpower Support Services PVT LTD., our client at client location, you will be governed by the specific Terms and Conditions of the client,
- 4. ನೌಕರರ ಭವಿಷ್ಯನಿಧಿ ಕಾಯ್ಕೆ ಪ್ರಕಾರ, ನೌಕರರ ಭವಿಷ್ಯ ನಿಧಿಗೆ (EPF) ಮತ್ತು ಉದ್ಯೋಗಿಗಳ ರಾಜ್ಯ ವಿಮಾ ಕಾಯಿದೆಯ ಪ್ರಕಾರ, ನೌಕರರ ರಾಜ್ಯ ವಿಮೆಗೆ (ESI) ನೀವು ಒಳಪಡುತ್ತೀರಿ. You will be covered under Provident Fund Scheme as per Employees Provident Fund Act & Employees' State Insurance as per Employees' State Insurance Act.
- 5. ನಮ್ಮದು ಸೇವೆ ಅಧಾರಿತ ಕಂಪನಿ ಆದುದರಿಂದ; ನಿಮ್ಮ ಸೇವೆಯು ಗ್ರಾಹಕರ ವಿವಿಧ ಸ್ಥಳಗಳಲ್ಲಿ ಅಗತ್ಯವಿರುತ್ತವೆ. We are a service oriented company; your service will be required in various clients' locations.

Regd. Office: No. 25, Needs Towers, 4º Floor, SBM Colony, 80 Feel Road, Banashankan - 1 Stage, Bengaluru - 560 050, INDIA Tel: +91 80 26695431 ♦ Fax \* +91 80 26798228 ♦ Mob : +91 98805 89895 ♦ e-mail : services @needs.co in

"Quality Human Resources for your Business"





August 25, 2023

83# Shri Nandibasaveshwara nilaya, Milk dairy road, Savalanga Nyamti Taluk Davangere Karnataka 577225

Dear Sharath,

Further to the recent meetings and discussions with us, we are pleased to offer you employment with XLHealth Corporation India Pvt. Ltd ("the Company"), a UnitedHealth Group Company, in the position of Associate Medical Coder at salary grade 23. Your work location shall be at Company's office located at site Bangalore. The terms and conditions of your employment are set out hereinafter:

#### **EMPLOYMENT**

We are pleased to extend this offer to you basis the selection process administered. Your effective date of joining shall be no later than August 28, 2023. Your employment with the Company shall be subject to the timely submission of the following listed mandatory documents for background verification purposes, to be submitted prior to or latest by your Start Date. Successful pre and/or post-employment background checks, accuracy of the testimonials and information provided by you and your being free from any contractual restrictions preventing you from accepting this offer or starting work with us on the above-mentioned date, are required for your employment with the Company:

- Highest Degree Certificate
- PAN Card or Passport
- (iii) Relieving Letter/Experience Letter from all the organizations worked in last 5 (five) years, except for the immediate last employer for which you will be granted 45 days from your start date

You, if so asked by the Company, shall disclose on your own behalf and, if married, on your spouse's behalf full details of any external directorships held and any personal business interests including partnerships, shareholdings and trusteeships; involvement in any other business ventures involving unlimited liability; personal liabilities in connection with business activities; and involvement in other positions external to the Company and your employment will be subject to acceptance by the Company of

Please note that if during the pre or post-employment background checks, the background checking agency gives a negative report or in the event of unsatisfactory result of your pre or post-employment background checks, this letter of appointment shall stand revoked automatically (whether you have accepted it or not) and, if you have already commenced employment with the Company, such employment shall automatically terminate without giving rise to any claim for compensation or damages in your favor, but without prejudice to Company's rights and remedies against you.

#### PROBATION

You shall serve a minimum probation period of 3 months from the date of your joining the Company ("Probation") following which you shall get confirmed into the Company by default unless you receive a letter for confirmation extension. The Company reserves the right to extend the probation period for an additional three (3) months in the event that your performance is not up to expectation.

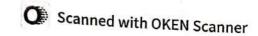
Your performance shall be evaluated according to your efficiency, punctuality, conduct, maintenance of discipline and in accordance with the Company's regulations or policies existing now or in future. It shall be your responsibility to read, peruse and follow Company's regulations/policies, hardcopies which shall be made available to you upon request, but which otherwise are available on the Company's website.

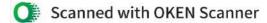
During the period of Probation, either the Company or you may at any time terminate your employment without cause by giving in writing to the other party, 1 (one) month notice or in lieu thereof a sum equal to the amount or pro-rated amount of salary which would have accrued to you during the period or remaining period of notice. You shall not be entitled to any notice pay, if your employment is terminated in accordance with condition 7.6 of the Appendix 3 to this letter of appointment.

### PLACE OF POSTING

XLHealth Corporation India Private Limited

Registered Office: "Abacus Center", No. 54, I Main, Sarakki Industrial Area, III Phase, J. P. Nagar, Bengaluru - 560078, INDIA Phone: +91.80.4920 3605 Email: email\_xlhealth@uhg.com CIN: U72200KA2007PTC043948







Your initial place of posting shall be at the Company's office located at Bangalore. However, your services are transferable and you may be assigned/transferred in India or outside India to serve the Company in any of its existing or future offices or any of its group companies or associates. It is a condition of your employment that you comply with any such requirements of the Company. The transfer arrangement shall not deem to constitute a change in your conditions of service.

Notwithstanding the above, you may however be required to work at any other place that the Company may deem fit and as may be required from time to time. You may also be seconded, deputed or transferred to any other person/company associated with the Company whether in India or abroad. In such a case your relocation expenses shall be borne by the Company and your reimbursement shall be as per the relocation policy of the Company.

Your place of work shall change in case of any relocation of the Company's offices, for which you shall be entitled to reimbursement in consonance with the relocation policy of the Company.

The Company operates on a 24X7 basis and is open for 365 days in a year.

#### PERFORMANCE OF DUTIES

You shall be assigned with all the duties and responsibilities of the Associate Medical Coder and such other duties on behalf of the Company, as may be reasonably assigned from time to time by the Company's management.

### COMPENSATION

As compensation for services to be rendered, you shall be paid an annual Fixed salary of Rs.350,000.00, (Rupees Three Lakh Fifty Thousand Only). Your cost to the Company (CTC) shall be Rs.407,320.00, (Rupees Four Lakh Seven Thousand Three Hundred Twenty Only) per annum. A detailed compensation structure is provided along with this letter of appointment.

The salary shall be payable on a monthly basis in arrears on or about the last working day of each calendar month, but in no case later than the 7th day of the succeeding calendar month. Please note that your salary details are highly confidential and should not be disclosed inside or outside the Company by you in any manner whatsoever and any failure on your part to adhere to this obligation shall be considered as serious breach of the terms of this letter of appointment.

#### REWARDING RESULTS PLAN

You shall be eligible to participate in the Rewarding Results Plan in accordance with the terms and conditions of the Company, as amended from time to time. In this Rewarding Results Plan, you may be eligible to earn an annual performance-based incentive in addition to your basic salary. Your initial annual target incentive is 10% of the fixed salary. It is clarified that no payment under this plan is guaranteed, and is subject to attainment of corporate and business unit's financial performance thresholds as well as individual performance ratings attained for the year on the Company's discretion. Basis this, your annual incentive payout could range from 0%- 10% of the fixed salary. Any annual or other bonus payments are discretionary, non-binding and revocable for future years. Kindly refer to the rewarding results plan policy for any information regarding eligibility, payouts or any other terms and conditions associated with this plan.

The payment of all compensation and bonus / incentive, if any, shall be made in accordance with the relevant policies of the Company in effect from time to time, including normal payroll practices, and shall be subject to income tax deductions at source, as applicable. All requirements under Indian tax laws, including tax compliance and filing of tax returns, assessment etc. of your personal income, shall be fulfilled by you.

By accepting this letter of appointment, you authorize the Company to deduct from your remuneration on termination of employment (including salary, salary in lieu of notice, sign on bonus, notice pay out etc.) all debts owed by you to the Company or any of its group companies/associates or any fine imposed by the Company as a discretionary penalty pursuant to the Company's disciplinary procedure.

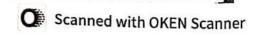
#### TERMINATION OF EMPLOYMENT

During the Probation period, either Company or you may at any time terminate this letter of appointment without cause by giving in writing to the other party, 1 (one) month notice. Company reserves the right either to accept your pay and allowance / towards the notice period or demand for actual service during the notice period. You shall not be entitled to any notice pay if your employment is terminated in accordance with condition 7.6 of the Appendix 3 to this letter of appointment.

After completion of the Probation period, either Company or you may at any time terminate this letter of appointment without cause by giving in writing to the other party, 30 days notice. The Company reserves the right either to accept your pay and allowance / towards the notice period or demand for actual service during the notice period. You shall not be entitled to any notice pay if your

XLHealth Corporation India Private Limited

Registered Office: "Abacus Center", No. 54, I Main, Sarakki Industrial Area, III Phase, J. P. Nagar, Bengaluru – 560078, INDIA Phone: +91.80.4920 3605 Email: email\_xlhealth@uhg.com CIN: U72200KA2007PTC043948







environment is terminated in accordance with condition 7.6 of the Appendix 3 to this letter of appointment.

Your employment shall also be governed by the standard terms and conditions, which are annexed herete as Appendix 3 and the same shall form an integral part of this letter of appointment.

Your employment is conditional upon your acceptance of the standard terms and conditions and the specific provisions contained in Appendix S.

kindly sign and return the duplicate copy of this letter of appointment along with the Appendixes, as a token of your acceptance of the terms and conditions sot out herein. Also, please initial each page of this letter of appointment and the Appendixes.

Please note that by signing this latter of appointment, you have agreed to accept the employment with the Company on the terms and conditions set out herein. Upon your signature and return to us, this letter of appointment shall be treated as an employment agreement and the terms and conditions of this lotter of appointment shall govern your employment with the Company.

This letter of appointment shall automatically stand revoked in the event you do not join the Company on or before the effective date mentioned in this letter of appointment,

It is a pleasure to welcome you as a part of XLHealth Corporation India Pvt. Ltd. We are confident that your employment with the Company shall prove mutually bonoficial & rewarding, and we look forward to having you Join us.

Congratulations and welcome to XLHealth Corporation India Pvt. Ltd. On your first day of employment, please report to our office located at Bangalore at 8.30 AM along with the documents as montlened in the Appendix '2'. Should there be a change in your start date, it is mandatory that the same be communicated to us a week in advance.

Sharath S, we thank you for considering XLHealth Corporation India Pvt. Ltd. as your future employer! We have bold objectives:

- . Improve the lives of others
- Change the landscape of health care forever
- Leave the world a better place than we found it

Joining us, shall put you amongst a team that is committed to excellence in everything we do. We are passionate, energetic and focused. You'll be sharing a culture of leadership and excitement as you begin to do your life's best work.5M

For XLHealth Corporation India Private Limited

Shivaprasad Mundakana Director-People Team

I accept this letter of appointment on the terms and conditions as described herein.

ACKNOWLEDGEMENT:

Sharath S

Date:

XLHealth Corporation India Private Limited

Registered Office: "Abacus Center", No. 54, I Main, Sarakki Industrial Area, III Phase, J. P. Nagar, Bengaluru - 560078, INDIA Phone: +91.80.4920 3605 Email: email\_xlhealth@uhg.com CIN: U72200KA2007PTC043948

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Ref: TCSL/DT20245680703/2250299/Bangalore

Date: 02 December 2024

MR. DHANUSH S 04 Mattodu Road, Dhanalakshmi Layout, Shimoga, Karnataka-577204.

Sub: Joining Letter

Dear Mr. Dhanush S,

We would like to take this opportunity to extend you a very warm welcome to TATA Consultancy Services Limited (TCSL) family.

We are pleased to inform you that your joining date at TCSL will be 19th December 2024, your training location is Trivandrum and your work location is Bangalore. You will be assigned a role in a Unit as per business requirements of TCSL.

TCS Onboarding Team will reach out to you over email in the next few days to guide you further on the onboarding process and steps to be taken to prepare yourself for onboarding.

Kindly report at the address shared below by 08:00 AM on the date mentioned above.

Tata Consultancy Services Ltd.
Peepul Park, Technopark Campus,
Kariyavattom P.O.,
Trivandrum, Kerala-695581.
(Route map of the training location can be viewed on TCS NextStep>> ILP Corner>>ILP Centres)

Contact Person: Mr. Sajish R

Phone: 914716629400 Email Id: sajish.r@tcs.com

(Contact Hours: Monday - Friday, 9 AM to 6 PM)

If you have participated in TCS pre-joining 'Xplore' learning program, you have a headstart! We appreciate your passion for learning. You are now all set to experience learning through our coveted TCS Initial Learning Program.

Private and Confidential

TATA CONSULTANCY SERVICES

Tata Consultancy Services Ltd

Page | 1



# TCS Initial Learning Program (ILP)

Learning is a way of life at TCSL. The TCS Initial Learning Program will open a world of opportunities and help you to scale greater heights in your professional life.

The program is carefully designed to develop software engineering skills, nurture professionalism and inculcate a process mindset. This program provides the perfect platform to polish the skills you have gained through the TCS pre-joining 'Xplore' learning program, making you 'project ready'.

The duration of your TCS Initial Learning Program is based on your performance in TCS pre-joining 'Xplore' learning program and business requirements.

The TCS Initial Learning Program (ILP) is a training program especially curated for you as per TCSL business requirement. The program has regular assessments based on pre-defined learning objectives. You are expected to meet the required standards during the TCS Initial Learning Program. In case your performance does not meet the expectations, the management reserves the right to either extend your program or terminate your traineeship forthwith.

Accommodation will be arranged by TCSL at the training location of TCS Initial Learning Program and any expenses towards the same would be deducted from your HRA. Details of the accommodation will be sent to you in a separate mail before your program start date. Travel expenses to the location of TCS Initial Learning Program will not be reimbursed.

As communicated through various forums during the recruitment process, your appointment is subject to completion of your final academic (UG/PG) course within the stipulated time as specified by your University/Institute and as per TCSL selection guidelines. You must also fulfill all the TCS eligibility criteria as stated in the Offer letter.

Kindly confirm your acceptance of this program by clicking on the 'I Accept' button in NextStep portal. We encourage you to join us on the specified date to enjoy the benefit of timely processing and avail better opportunities.

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Page | 2





We look forward to you joining us on an enriching career with TCSL. Together, let us take this organization to greater heights!

Gear up to experience the future!!

Warm regards,

Janardhan S

Global Head - Talent Development

TCS Human Resources



Click here or use a QR code scanner from your mobile to validate the joining letter

Private and Confidential

# TA CONSULTANCY SERVICES



Ref: APPL/240096/24-25

Date: 02-05-2024

To MR. MANOJ V VITAL RAO, NEAR KEB OFFICE, SHIKARIPURA ROAD, SOVALANGA, DAVANGERE - KARNATAKA - 577225. MOB : 9620412096 Email.id: manojvital123@gmail.com

Dear Mr. Manoj,

This has reference to mutual interaction and subsequent offer, which has been acknowledged and accepted by you. We are pleased to inform that you have been selected as "Medical representative" in our organization with effect from 02-05-2024.

## 1. HEAD QUARTERS:

You will join and assume your responsibilities at 'SHIMOGA' as your Head Quarter. The Management depending on business exigencies may transfer you to any other HQ or sub – divide your territory and appoint additional representative as per company's requirement.

# 2. REMUNERATION & SERVICE BENEFITS:

- a. Your remuneration in the Management cadre is attached as 'Annexure I'. You will be paid monthly/ annual remuneration as detailed therein.
- b. Besides 'Salary & Benefits' you will be eligible for Employee Provident Fund in accordance with the prevailing statute and rules framed therein.

### 3. WORKING ALLOWANCES:

You will be eligible to claim the Working Allowance and Travel Expense as per the Company's prevailing policy as applicable to your cadre and your working allowance is attached as 'Annexure II'. If these allowances are revised, you will be notified the changes from time to time.

## 4. ROLE & RESPONSIBILITIES:

Your role and responsibilities have been clarified to you and you have agreed to abide by the understanding of the same. You shall devote your whole time and attention to your employment with the Company and shall discharge your duties to the fullest extent. You shall not engage yourself directly or indirectly with or without remuneration, in any other trade, business, employment, service or calling of any nature whatsoever without a written permission from the Company.

Continued on page no.2

## **ANNEXURE-I**

Annexure to Mr. MANOJ V Appointment Letter Ref. No . APPL/240096/24 -25 Dated 02-05-2024

## SALARY DETAILS

Name: Mr. MANOJ V

Designation: Medical Representative

Date of Joining: 02.05.2024 Head Quarter: SHIMOGA

Components	Monthly	Annually
	(INR)	(INR)
Basic salary	12500.00	150000.00
House Rent Allowance	5000.00	60000.00
Transport Allowance	1600.00	19200.00
Medical Allowance	757.00	9084.00
Total Gross Salary (A)	19857.00	238284.00
Deductions		
Employee's Contribution to PF	1500.00	18000.00
Employee's Contribution to ESIC	149.00	1788.00
Professional Tax	208.00	2500.00
TOTAL DEDUCTION (B)	1857.00	22288.00
NET SALARY (A-B) TH	18000.00	215996.00
Benefits		
Company's Contribution to PF	1500.00	18000.00
Company's Contribution to ESIC	646.00	7752.00
Festival bonus	833.00	10000.00
Total Benefits (C)	2979.00	35752.00
Total CTC = $(A+C)$	22836.00	274036.00

For AARUX PHARMACEUTICALS PVT. LTD.,

GIRIKUMAR. R

Managing director.



Ref No: MTR/HRD/BA00/LOI/2024/33

Date: 9th May 2024

Yuvaranajana C #67, 1<sup>st</sup> cross, Ramachandra Garden, shanti Layout Ramamurthy Nagar Bangalore-560016

Dear Yuvaranjana,

## SUB: Letter of Intent

With reference to your application and the subsequent interviews you had with us for employment, we are pleased to convey our intent to offer you the post of **Territory Sales Executive** in our organization.

Please note that this is a letter of intent and not a firm letter of appointment. The letter of appointment will be handed over to you on the date of joining, subject to your submission of your documents and joining report.

Please submit the following self-attested documents at the time of your joining.

- Photocopies of Mark Sheets & Certificates (Class X, XII, Graduation, Post-Graduation, Any other professional qualification etc.).
- 2. Photocopy of a photo ID/Address proof (Driving License/Passport/Voter ID).
- Photocopy of PAN Card.
- 4. Photocopy of Aadhar Card.
- 5. Relieving letter & experience certificate from your previous employer.
- 6. Pay-slips of last 3 months from previous employer along with last salary revision letter/appointment letter.
- 7. 3 Passport size photographs of self and 1 photograph each of dependents (parents, spouse and children) for Mediclaim registration purpose.
- 8. Details of your personal savings bank account for salary credit purpose (Bank Account Number, IFSC Code, Bank Branch Address and a copy of a Cancelled cheque).

Mutan ]

BRC Certified Company CIN: U15136KA 1996PTCO21007 Orkla Group Company Regd. Office: MTR Foods Private Limited No. 1, 2nd & 3rd Floor 100 Feet Inner Ring Road, Ejipura Ashwini Layout, Vivek Nagar SO, Bengaluru - 560 047. INDIA

T: +91 80 4081 2100 / 07 Web: <u>www.mtrfoods.com</u> Factory MTR Foods Private Limited No. 80, Bommasandra Ind. Area Hebbagodi, Anekal Taluk Bengaluru - 560 099 INDIA

T: +91 80 4252 8000 F: +91 80 2783 2828



You are also required to undergo a pre recruitment medical examination.

Your appointment with us is contingent upon successful completion of Background Verification Check as deemed necessary by MTR Foods Private Limited.

Kindly contact Shephali Luthra, HR Manager for completion of pre-employment formalities (Contact no: +91 - 7505580579).

This offer is valid for 10 days from issue & if your date of acceptance is beyond 10 days this offer stands cancelled.

Please convey your acceptance of this offer by signing the duplicate copy of the letter indicating your date of joining and return the same to us.

I take this opportunity to extend to you a warm welcome to the MTR family and look forward to a long, happy and a fruitful association.

Yours Sincerely, For MTR Foods Pvt. Ltd.,

Milan Chattaraj

Director HR & Admin

Accepted your offer of appointment, will be joining on / /2024

Name: Yuvaranjana C

Signature:

Date:

BRC Certified Company CIN: U15136KA 1996PTCO21007 Orkla Group Company Regd. Office: MTR Foods Private Limited No. 1, 2nd & 3rd Floor 100 Feet Inner Ring Road, Ejipura Ashwini Layout, Vivek Nagar SO, Bengaluru - 560 047. INDIA

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T: +91 80 4252 8000 F: +91 80 2783 2828



Name: Yuvaranjana C

Designation: Territory Sales Executive

Band: D

Location: Kolar Function: Sales

COMPENSATION DETAILS

Elements of Compensation		Per month	Per Annum
Basic	Rs.	38333	459996
Allowances:			
House Rent Allowance	Rs.	19167	230004
Medical Allowance	Rs.	4792	57504
Leave Travel Allowance	Rs.	4792	57504
Conveyance/Transport Allowance	Rs.	3833	46000
Other Allowances	Rs.	18476	221712
Take Home Pay	Rs.	89393	1072716
Employees Provident Fund (12% of Base Salary)	. Rs.	4600	55200
Gratuity Entitlement (4.8% of Base Salary)	Rs.	1840	22080
Total Fixed Pay	Rs.	95,833	1149996
Sales Incentive (Indicative)	Rs.	14375	172500
Total Pay	Rs.	110208	1322496
Notional Valuated & Non Encashable Perquisites			
Group Medical Insurance(Notional Value)	Rs.	2735	32820
Cost To Company	Rs.	112943	1355316

#### Perquisites:

01. Medical Insurance with Oriental Insurance:

a) Rs.350000/- Group Mediclaim Policy for self & dependent family members i.e. Spouse, two children & dependent parents.

b) Rs.3500000/- Group Accident Policy - for self.

02. Employees Deposit Linked Insurance benefits under the EPFO scheme & as per EPFO norms and Group Life Cover of Rs. 1500000/- subject to policy terms for self.

BRC Certified Company CIN: U15136KA 1996PTCO21007 Orkia Group Company Regd. Office: MTR Foods Private Limited No. 1, 2nd & 3rd Floor 100 Feet Inner Ring Road, Ejipura Ashwini Layout, Vivek Nagar SO, Bengaluru - 560 047. INDIA

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T: +91 80 4252 8000 F: +91 80 2783 2828



## **Joining Report**

1.	Name	(Mr /	Mrs):	1	
Æ	ull nan	e in l	BLOC	K LET	TERS)

RAGHAVI R

(First) (Middle)

(Last)

2. Designation:

ADVISOR I, TRANSACTION PROCESSING

3. DOJ:

30-04-2024

4. Department / Process:

**HCSC** 

5. Present Address & Contact No:

DHARMA KRUPA, 1ST MAIN, 2ND CROSS, MEDARKERI ROAD, VINOBANAGARA

,SHIVAMOGGA,KARNATAKA,577201

7259265837

6. Permanent Address & Contact No:

DHARMA KRUPA, 1ST MAIN, 2ND CROSS, MEDARKERI ROAD, VINOBANAGARA

,SHIVAMOGGA,KARNATAKA,577201

7259265837

7. Emergency Contact Name & Contact No:

RAMASWAMY E C 9243315659

# **Declaration**

I have reported for Onboarding on 29-04-2024 & attended the New Hire Orientation Program

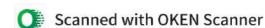


(Signature of Candidate)

Date (dd/mm/yy): 29-04-2024

Name: RAGHAVIR

CNXALL/ONB/ART/ONBP/JR/1.0





### FORM-I NOMINATION AND DECLARATION FORM (See rule 3)

Name of person making nomination (in block letters)	RAGHAVI R	
2.Father's/Husband's Name	RAMASWAMY E C	
3.Date of Birth	01-02-2003	
4.Sex	FEMALE	
5.Marital Status	SINGLE	
6.Permanent Address	DHARMA KRUPA, 1ST MAIN, 2ND CROSS, MEDARKERI ROAD, VINOBANAGARA, SHIVAMOGGA, KARNATAKA, 577201	
7.Temporary Address	DHARMA KRUPA, 1ST MAIN, 2ND CROSS, MEDARKERI ROAD, VINOBANAGARA, SHIVAMOGGA, KARNATAKA, 577201	

I hereby nominate the person(s)/cancel the nomination made by me previously and nominate the person(s) mentioned below to receive any amount due to me from the employer, in the event to my death.

Name of the nominee/nominees	Address	Nominee's relationship with the member	Date of Birth	Total amount of share of accumulations in credit to be paid to each nominee	If the nominee is minor, name, relationship and address of the guardian who may receive the amount during the minority of nominee.
Ramaswamy E C	Dharma Krupa, 1st main, 2nd cross, Medarkeri road, Vinobanagara ,Shivamogga,Karnataka,577201	Father	60	100%	

1 Certified that I have no family, and should I acquire a family (Spouse, Children) hereafter, the above nomination shall be deemed as cancelled. 2 Certified that my father/mother is/are dependent upon me. 3 \*Strike out whichever is not applicable. 4 \*\*Family means Dependent Parents / Spouse / Children - As per Payment of Wages Act, 1936

Signature or the thumb impression of the employed person

### CERTIFICATE BY EMPLOYER

Certified that the above declaration and nomination has been signed/thumb impressed before me by

Shri/Smt./Kum RAGHAVIR employed in my establishment after he/she has read the entry/entries have

been read over to him/her by me and got confirmed by him / her.

XX

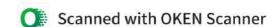
SAKTHI S 183529 ASSOCIATE, PEOPLE OPERATIONS Signature of the employer or other authorised officer of the establishment and Designation

Place: BANGALORE

Date: 29-04-2024

Name and Address of the Factory/Establishment and rubber stamp thereof.

CORP/ONB/ART/ONBP/NFM/1.2





# CONFLICT OF INTEREST DISCLOSURE FORM

Name (please print)

RAGHAVI R

Location and Department

Bangalore HCSC

Date: 29-04-2024

Job Title: Advisor I, Transaction Processing

It is the policy of Concentrix Corporation and each of its subsidiaries and affiliates (the "Company") to address how issues of actual, potential and perceived conflicts of interestinvolving employees of the Company should be identified, disclosed and managed. This form is designed to identify and disclose such conflicts in an effort to properly manage them.

'We have High Integrity with Exemplary Character' - it is important that we log and understand any potential Conflict of Interest.

- 1. Are you in a position of influence (a role that involves advising leadership or a decision maker) or responsible for any clients, suppliers or other third parties, that you also have:
- A financial interest? (Significant share ownership, equity)
- Employment? (Whether part time, on a consultancy basis, paid or unpaid)
- A personal or professional connection or relationship?
- 2. Do you have any close family members with a position of influence within a client organisation or vendor organisation? (a close family member includes spouse, parents, children, siblings)

No – based on the above, I confirm that I do not have a potential conflict of interest.	
Yes – based on the above, I may have a potential conflict of interest.	
In your response, please avoid adding any personally identifiable information, particularly	names. The Compliance

Team will reach out for additional information as required.



Ver 2.0



Offer: Computer Consultancy

Ref: TCSL/DT20245684761/Bangalore

Date: 17/09/2024

Mr. Shreeharsha Kulakarni Brahmana Vidyarthi NilayaB.H. Road, Near Gayatri Mangalya Mandira, Shivamogga-581115, Karnataka. Tel# -9448080755

Dear Shreeharsha Kulakarni,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer of employment.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Graduate Trainee** in Grade **YG**. Your gross salary including all benefits will be ₹1,90,926/- per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course and you meeting the TCS eligibility criteria.

You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

# COMPENSATION AND BENEFITS

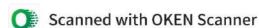
# **BASIC SALARY**

You will be eligible for a basic salary of ₹7,950/- per month.

TCS Confidential TCSL/DT20245684761

# TATA CONSULTANCY SERVICES

VYDEHI RC-1 BLOCK, 82, EPIP, Whitefield, Bangalore 560 066 India Tel: 91 80 6724 7000 Fax: 91 80 2841 0114 Website: www.tcs.com Registered Office Nirmal Building, 9th Floor, Nariman Point, Murnbai 400 021 TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



1



### **GROSS SALARY SHEET**

Annexure 1

Name	Shreeharsha Kulakarni
Designation	Graduate Trainee
Institute Name	Others

Table 1: Compensation Details (All Components in INR)

Component Category	Monthly	Annual
1) Fixed Compensation		*
Basic Salary	7,950	95,400
Bouquet Of Benefits #	4,343	52,110
2) Performance Pay		
Monthly Performance Pay	1,500	18,000
3) Annual Components/Retirals		
Health Insurance***	NA	4,000
Provident Fund	954	11,448
Gratuity	382	4,589
ESI Contribution##		5,379
Total of Annual Components & Retirals	1,336	20,037
TOTAL GROSS	15,129	1,90,926

<sup>#</sup> Refer to Table 2 for TCSL defined Structure. In case, you wish not to restructure your BoB, TCSL defined Structure as given in Table 2 will be applicable.

<sup>\*\*\*</sup> For HIS - Note that Rs.4,000 if the employee is Single. If the employee is married or married with Children then Rs. 3,900/- per beneficiary needs to be added to the above mentioned amount.

Component Category	Monthly	Annual
House Rent Allowance	3,180	38,160
Leave Travel Assistance	663	7,950
Food Card	500	6,000
Communication Allowance	0	0
Personal Allowance	0	0
GROSS BOUQUET OF BENEFITS	4,343	52,110

**TCS Confidential** TCSL/DT20245684761

# **TATA** CONSULTANCY SERVICES

VYDEHI RC-1 BLOCK, 82, EPIP, Whitefield, Bangalore 560 066 India Tel: 91 80 6724 7000 Fax: 91 80 2841 0114 Website: www.tcs.com Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021 TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



<sup>##</sup>Contribution towards Employees' State Insurance borne by TCS.



### Withdrawal of Offer

If you fail to accept the offer from TCSL within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

Post acceptance of TCSL Offer letter if you fail to join on the date provided in the TCSL Joining letter, the offer will stand automatically terminated at the discretion of TCSL.

We look forward to having you in our global team

Yours Sincerely,

For TATA Consultancy Services Limited

Longit.

Girish V. Nandimath Global Head, Talent Acquisition & Academic Interface



<u>Click here</u> or use a QR code scanner from your mobile to validate the offer letter

Encl: Annexure 1: Benefits and Gross Salary
Annexure 2: List of TCS Xplore Centres
Annexure 3: Confidentiality and IP Terms

TCS Confidential TCSL/DT20245684761

# TATA CONSULTANCY SERVICES

VYDEHI RC-1 BLOCK, 82, EPIP, Whitefield, Bangalore 560 066 India Tel: 91 80 6724 7000 Fax: 91 80 2841 0114 Website: www.tcs.com Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbal 400 021 TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



Date: Feb 28, 2024 Offer No: QS3262000

SURENDRA P M

BANGALORE KARNATAKA

### Subject:- Letter of Traineeship

This has reference to your interview/selection process for enrolment under Traineeship Program by Quess Corp as provided under its certified standing orders

We are pleased to enroll you for the Training Program as a Trainee under the Scheme set out on the following terms & conditions:

Break up	Rs. Amount per Month
Stipend Esi	18640
Stipend Gross	18640

Employer's Contribution	
Employer_esi	606
Insurance	110
Total Contribution	716
Cost to Company: (CTC)	19356

Deduction: (Subjected to change)	
Employee Esi	140
Total Deduction	140
Stipend NTH	18500

The tenure of the Training will be start from FEB 29, 2024 and ending on MAR 01, 2025 **NOTICE PERIOD:** 

During this tenure, learning And development capabilities of the trainees would be reviewed from time to time. In the event where the trainee's capabilities & contribution are found to be substantially below par, Quess Group reserves the right to release such incumbent from the traineeship with a notice period of 30 days. In the eventuality if you wish to separate from the organization you will need to give 30 day's notice in writing.

However due To breach Of code Of conduct, misbehavior Or indiscipline etc, then in such cases, QUESS will have / reserve rights to terminate immediately without giving notice period.

Quess Confidential

Page 1

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Offer No : QS3262000

**QUESS Corp Ltd** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



On successful completion of the training the trainees will be given a certificate of recognition from Quess Corp.

The initial training location/base will be at BANGALORE. At such location the training will be at any business area Or function of the Quess Corp's Client's/ Customer's field locations.

### INDEMNITY:

You shall be responsible for protecting any property of the Client entrusted to you in the due discharge of your traineeship And you shall indemnify the client if there Is a loss of any kind to the said property.

CODE OF CONDUCT

You shall Not engage in any act subversive of discipline in the course of your duty/ies for the Client either within the Client's organization or outside it, and if you were at any time found indulging in such act/s, the Company shall reserve the right to initiate disciplinary action as is deemed fit against you.

ID Card

Basis requirement, You will be issued ID Card at the time of joining. Displaying your ID Card is mandatory during your duty hours. At the time of Exit? You will be required to submit the ID Card to our COE Centre (Address Given Below). In case, you fail to submit your ID Card, you will be liable to pay back Rs.50/- and it will be recovered from your Full & Final Settlement.

Limited Corp Quess Experience) Of COE (Centre Tower, Raghukul A-19,31 Floor, 8th (T-Point) Khatipura Road. Sirsi 302021. Rajasthan Jaipur,

### Note:

1.It is Employee responsibility to submit the card to COE Centre and also share the Courier Receipt over email idcards@quesscorp.com with subject line 'OMS ID / Employee ID'.

2.In case Employee notify that He / She has lost the Card then they have to mandatorily notify it

Quess Confidential

Page 2

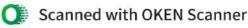
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Offer No : QS3262000

**QUESS Corp Ltd** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333





idcards@quesscorp.com. (Email Letter) written in

#### NON-DISCLOSURE

You shall take care Not To disclose Or divulge confidential information/trade secrets, etc.belonging either To the Company Or To the Client, that you may come across In the course Of your responsibilities either To the Company And/Or To the Client Or To anyone outside the Client?s organization And you shall use such confidential Information only In connection With the services provided by you To such Client. Further, you shall Not utilize any Confidential Information acquired in consequence of your traineeship for your benefit Or for the benefit of any third party other than the Company Or its Client who has disclosed such Confidential Information Or for whom you have created the Confidential Information.

During the traineeship, the trainee shall be subject to the Code of Conduct, set out in Annexure.

Additonal Insurance Coverage: We as an your employer will cover only employee with Group Mediclaim Insurance Coverage upto Rs. 2 Lakhs, Group Personal Accident Insurance Coverage upto Rs. 2.5 Lakhs and Group Term Life Insurance Coverage upto Rs. 2 Lakhs. Over & above this,If Employee wish to cover family members under Insurance Benefit Facilities, Additional Premium will be deducted from Employee Gross SalaryPer Month, following is the coverage and Premium:

Coverage	Additional Premium Per Month
Self +Spouse+2kids	Rs.199/-
Self+Spouse+2 kids+parents	Rs.352/-
Self+Parents	Rs.352/-

We wish you the best learning experience during your training stint with us and trust that you will find this period of mutual association very enriching.

Yours sincerely

For Quess Corp Ltd

Tej Hans Raj Singh

Deputy CEO

Quess Confidential

Page 3

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Offer No: QS3262000

QUESS Corp Ltd

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http//:www.quesscorp.com | Toll Free No: 1800-572-3333





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Name

Signature

OfferID: Location:

swendropp

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Page 4
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Offer No : QS3262000

**QUESS Corp Ltd** 

3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India http://:www.quesscorp.com | Toll Free No: 1800-572-3333



#### OFFER LETTER

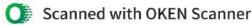
Name of the Candidate: Rumana Kaunain Place of Joining: Shimoga, Karnataka Date of Joining: 01<sup>st</sup> April 2024

### Dear Rumana Kaunain,

With reference to your interview, you had with us, we are pleased to offer you the position of "Trainee" in Primrose Staffing Solutions India Pvt Ltd (hereinafter referred to as "Primrose" or "Company") on the following terms and conditions:

#### 1. Title: Trainee

- 2. Working days will be **Five days** a week. This is subject to any change that may come into force in future.
- 3. You will be on probation period for 6 months. During this period if the Company finds your performance unsatisfactory, you will be terminated with immediate effect.
- 4. You will be required to execute Confidentiality Agreement, Non-compete Agreement, HIPAA Privacy agreement, Terms and conditions of Employment and such other documents/undertakings/agreements as may be required by Company from time to time.
- 5. Any discovery, invention, improvement, adaptation or variation of designs, drawings, processes, methods, material specifications, etc., which will be a result of your working in **Primrose** or its associates, or which you may come to know in the course of your employment, more specifically in relation to the technology used or adopted by **Primrose**, shall be the property of **Primrose**. You shall treat all patient or customer data in connection with any work done in **Primrose** in strict confidence. You shall not use, give or sell any or all of the information to any other person or firm for exploitation, for gain or otherwise.
- 6. All information, papers, correspondence, etc., pertaining to **Primrose** business activities, commercial, technical or otherwise coming into your possession in the course of your employment shall be treated with strict confidence.
- 7. During your tenure with **Primrose**, you will be governed by the Service Rules and regulations of **Primrose** currently in force or as introduced/awarded from time to time.
- 8. Either party can terminate this employment by serving a notice on the other party. Employee is required to serve a compulsory notice of 30 days.
- 9. During notice period, if the employee's attitude is found unacceptable, Company reserves the right to terminate the employment immediately without any notice period and Company shall not be liable to Compensate the employee for notice period in any manner.





### Annexure I

Name of the candidate: Rumana Kaunain

**Designation: Trainee** 

### Salary Break up

Rumana Kaunain				
SI.No	Components	Monthly	Annual	
1	Basic + DA	8,500	102,000	
2	HRA	600	7,200	
3	Conveyance Allowance	375	4,500	
4	Medical Allowance	375	4,500	
5	Special Allowance	150	1,800	
	Gross Salary	10,075	120,900	
6	Employee Contribution PF	0	0	
7	Employee Contribution ESI	. 75	900	
	Total Deductions	75	900	
8	Employer Contribution PF	0	0	
9	Employer Contribution ESI	325	3900	
10	TDS	0	0	
11	Professional Charges	0	0	
	СТС	10,400	124,800	
Net Pay		10,000	120,000	

Professional Tax will be deducted as per state rules.

For Primrose Staffing Solu	tions India Pvt Ltd.
Janin	PRIMADSE STAFFING BOLUTIONS

**Authorized Signatory** 

Name of the Candidate: Rumana Kaunain

Signature: ----



- 10. Company has rights to hold employee's salary during notice period, based on the performance feedback from the concerned manager.
- 11. There will be a performance assessment in every financial year. Employee must have completed at-least 6 months in **Primrose** to become eligible for performance assessment. Based on assessment, the compensation will be revised.
- 12. You have been enrolled on the presumption that the particulars furnished by you are correct. In the event the said particulars are found to be incorrect or that you have concluded or withheld some other relevant facts, your appointment with **Primrose** shall stand terminated/cancelled without any notice.
- 13. Your email acceptance of this offer is expected within 7 days from the date of releasing the offer letter. This offer shall become void after completion of 15 days in-case no acceptance is received from the candidate.
- 14. Full and final settlement will be processed only after receipt of the assets, documents, and data related to its business provided by the company & Subject to clearance from the concerned departments.

On the day of your joining, please bring photocopies of the following:

- Age Proof
- Pan Card
- Aadhar card
- 2 Colour photographs, passport size.
- Payslip of last 3 months from the previous employer
- Latest offer letter from the previous employer
- Experience letter from all previous employers
- All mark-sheets & Degree certificate

Wishing you a rewarding career with Primrose and welcoming you to our Pursuit of Excellence.

Yours sincerely,

For Primrose Staffing Solutions India Pvt Ltd.

**Authorized Signatory** 



Name of the Candidate: Rumana Kaunain

Signature: -----



#### OFFER LETTER

Name of the Candidate: Gayathri B Place of Joining: Shivamogga, Karnataka Date of Joining: 03<sup>rd</sup> January 2024

### Dear Gayathri,

With reference to your interview, you had with us, we are pleased to offer you the position of "Trainee" in Primrose Staffing Solutions India Pvt Ltd (hereinafter referred to as "Primrose" or "Company") on the following terms and conditions:

### 1.Title: Trainee

- 2. Working days will be **Five days** a week. This is subject to any change that may come into force in future.
- 3. You will be on probation period for 6 months. During this period if the Company finds your performance unsatisfactory, you will be terminated with immediate effect.
- 4. You will be required to execute Confidentiality Agreement, Non-compete Agreement, HIPAA Privacy agreement, Terms and conditions of Employment and such other documents/undertakings/agreements as may be required by Company from time to time.
- 5. Any discovery, invention, improvement, adaptation or variation of designs, drawings, processes, methods, material specifications, etc., which will be a result of your working in **Primrose** or its associates, or which you may come to know in the course of your employment, more specifically in relation to the technology used or adopted by **Primrose**, shall be the property of **Primrose**. You shall treat all patient or customer data in connection with any work done in **Primrose** in strict confidence. You shall not use, give or sell any or all of the information to any other person or firm for exploitation, for gain or otherwise.
- 6. All information, papers, correspondence, etc., pertaining to **Primrose** business activities, commercial, technical or otherwise coming into your possession in the course of your employment shall be treated with strict confidence.
- 7. During your tenure with Primrose, you will be governed by the Service Rules and regulations of Primrose currently in force or as introduced/awarded from time to time.
- 8. Either party can terminate this employment by serving a notice on the other party. Employee is required to serve a compulsory notice of 30 days.
- 9. During notice period, if the employee's attitude is found unacceptable, Company reserves the right to terminate the employment immediately without any notice period and Company shall not be liable to Compensate the employee for notice period in any manner.



- 10. Company has rights to hold employee's salary during notice period, based on the performance feedback from the concerned manager.
- 11. There will be a performance assessment in every financial year. Employee must have completed at-least 6 months in **Primrose** to become eligible for performance assessment. Based on assessment, the compensation will be revised.
- 12. You have been enrolled on the presumption that the particulars furnished by you are correct. In the event the said particulars are found to be incorrect or that you have concluded or withheld some other relevant facts, your appointment with **Primrose** shall stand terminated/cancelled without any notice.
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- Age Proof
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- 2 Colour photographs, passport size.
- · Payslip of last 3 months from the previous employer
- Latest offer letter from the previous employer
- Experience letter from all previous employers
- All mark-sheets & Degree certificate

Wishing you a rewarding career with **Primrose** and welcoming you to our Pursuit of Excellence.

Yours sincerely,

For Primrose Staffing Solutions India Pvt Ltd.

PRIMROSE STAFFING SOLUTIONS INDIA PVT LTD

**Authorized Signatory** 

Name of the Candidate: Gayathri B

Signature: -----



### Annexure I

Name of the candidate: Gayathrl B

**Designation: Trainee** 

Salary Break up

	Gayathri B					
SI.No	Components	Monthly	Annual			
1	Basic + DA	8,500	102,000			
2	HRA	600	7,200			
3	Conveyance Allowance	375	4,500			
4	Medical Allowance	375	4,500			
5	Special Allowance	150	1,800			
	Gross Salary	10,075	120,900			
6	Employee Contribution PF	0	0			
7	Employee Contribution ESI	75	900			
	Total Deductions	75	900			
8	Employer Contribution PF	0	0			
9	Employer Contribution ESI	325	3,900			
10	TDS	0	0			
11	Professional Charges	0	0			
The All	стс	10,400	124,800			
	Net Pay	10000	120,000			

Professional Tax will be deducted as per state rules.

For Primrose Staffing Solutions India Pvt Ltd.

fragan ..

**Authorized Signatory** 



Name of the Candidate: Gayathri B

Signature: -----